



KOLEGJI - COLLEGE
BIZNESI
Prishtinë

Pursuant to Article 81 and 21. point h. of the Statute of "Biznesi" College in Prishtina, the High Teaching-Scientific Council of "Biznesi" College on 25 September 2020 approved this:

**REGULATION
ON DETERMINATION OF POLICIES IN "BIZNESI" COLLEGE FOR THE
WORK-STUDY PROGRAM**

This Regulation defines the conditions for students to benefit from the work-study program in accordance with the financial policies of “Biznesi” College.

1. Work-study

- 1.1 As part of the financial aid package, “Biznesi” College offers students employment opportunities in the *Work-study* program under the following conditions.
 - Student salary cannot exceed the cost of tuition;
 - Students engaged in this program are allowed to work a maximum of 15 hours per week;
 - The selection of students is based on skills and achievement.
- 1.2 All students are entitled to apply to the *Work-study* program, but priority will be given to students who prove they are in financial difficulty.
- 1.3 Students are excluded from the possibility of working in this program for two consecutive years.
- 1.4 Students who have been awarded scholarships or financial aid are not allowed to work in the same academic year.
- 1.5 Students wishing to take advantage of this opportunity must apply to the Office for Financial Aid. This office is responsible for notifying of vacancies as well as processing and reviewing applications.
- 1.6 The requests, after being processed and reviewed, will be sent to the relevant department, the relevant office or the section of the relevant Department for further consideration.
- 1.7 The section, department or office that needs to fill a vacancy makes the final decision on hiring.

8. Approved on 25 September 2020, by the High Teaching-Scientific Council of BIZNESI College.

Head of the HTSC

Prof. Dr. Shyqeri KABASHI - Dean